

BOARD OF SELECTMEN
AGENDA

June 4, 2012

6:15 P.M - Call meeting to order
All stand for Pledge of Allegiance
Acceptance of Minutes - Open & Exec - 5/23/12-Selectmen Darke &
Greaney only

Approve Warrants:

PW # 12-48	\$ 116,859.53
DW #12-46A	\$ 21,183.76
BW #12-47	\$ 795,313.22

NEEDS ATTENTION

Approve Property Use Permits, if any
Chairman to sign Bagnall bill submittals, if any

Road Commissioner requests Board vote to make Chestnut Street "one-way" down from Union/Gardner to Main Street due to large amount of traffic cutting up Chestnut from Main due to tie-up in Square

See Letter from CHAPA regarding affordable unit for sale at 25 Groveland Way - Vote needed to accept/reject "right of first refusal"

See letter received from Kathleen Prunier, Chairman of Groveland Housing Authority, requesting that Jillian M. Harp, 79 Gardner Street be appointed to fill the vacancy created by the recent resignation of Tobe Alperin, said appointment effective immediately through the next Annual Town Election, at which time appointee will need to run for one year remaining on said term.

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AGENDA APPOINTMENTS

6:15 p.m. - COA Director Lynne Stanton-to request approval to hire Vanessa Kahrman, of Bradford, MA as Outreach Worker (replacing Irene Sirr who retired the end of May), said position is 10 hours per week, no benefits, \$14.35 per hour and subject to six month probation period from date of hire

6:20 p.m. - Sgt. Dwight McDonald - Agreement between the Town and Trinity and a second Agreement entitled Business Associate Agreement requiring Board's review and eventual signatures

(continued on page #2)

* See letter from Bagnale Principal requesting permission to plant 2 trees in playground area

(Agenda-page #2-continued)

6:30 p.m. - Joe D'Amore – (and at Chairman Darke's request Cable T.V. Committee) Discussion on – (1) Public Access T.V. & Website Enhancements; (2) Community Calendar on Public Access TV; (3) Town Report on Website (4) Bylaws need to be updated; (5) All Board/Committee meetings must be shown live on public access, taped and played within 24 hours for 2 weeks following the meeting; (6) Schedule must appear on Public Access & website posting times taped meetings will be played; (7) training for a group of volunteers to operate cable equipment; (8) Need to encourage people to produce "town life", human interest shows; and (9) Joe's planned production of "Groveland Chronicles"

7:00 p.m. – Stephen Merrill – (1) Seeking permission to organize a 5k road race for Groveland Day (Chief & Road Commissioner asked to be present). (2) Discuss re-configuration of fields at Shanahan site

7:30 p.m. - Dan Stewart – (1) Request for Beer Tent in parking lot behind Central Fire Station sponsored by Recreation Committee from 4:00 p.m. to 9 p.m. at Groveland Day, September 8th, 2012. Food to be provided by Firefighters Assoc. and Beer and Root Beer supplied by Mercury Brewing and Distribution. Has provided a Certificate of Insurance. Will require Board's Decision on Special License. If approved, would also require private detail(s) for area where beer is served. Chief was asked to be present for discussion on this matter. (2) Request discussion on fees assessed to Recreation for use of lights at softball field for game dates reserved up to 8:00 p.m. through 10:00 p.m.

Date of next regular meeting – June 18, 2012 @ 6:15 P.M.

MINUTES

BOARD OF SELECTMEN

June 4, 2012

Meeting called to order at 6:15 P.M.

Present Elizabeth Gorski, Donald N. Greaney and Chairman William H. Darke.

All present stood for the Pledge of Allegiance.

6:15 p.m. - COA Director Lynne Stanton

COA Director Lynne Stanton introduced Vanessa Karman, of Bradford, Ma to the Selectmen, and requested that they approve her hiring for 10 hours per week at the hourly rate of \$14.35 per hour, with no benefits and subject to six month probation period.

Moved Gorski, seconded Greaney, and it was

VOTED: To approve the hiring of Vanessa Karman, of Bradford, Ma for 10 hours per week, said hiring effective June 11, 2012 and subject to six (6) months probation.

6:20 p.m. - Sergeant Dwight MacDonald

Sergeant McDonald met with the Board regarding an agreement between the town and Trinity Ambulance, and a second Agreement entitled Business Associate Agreement, both Agreements sent by Trinity and requiring the Board Chairman's signature. Sgt. McDonald told the Board that the \$3,000 amount noted in the agreement is a one-time payment and will be paid for from a grant, not from town funds.

McDonald told the Board he had met with Police and Fire officers to go over certain things, then he met with Trinity Ambulance and when asked agreed that no one could come forward later and say they should have been included in the meetings. McDonald also told the Board that he had received a set of call protocols from Trinity, that his department met with fire personnel and went over the protocols item by item and they all agreed on which calls the fire should respond to and which they should not. Chairman Darke stated that it made senses to have criteria/protocols to follow; that the Selectmen never put a dollar sign on this public service; that if the public safety budgets need more money they would have requested more money.

McDonald also told the Board that the Dispatchers will take advantage of the training previously offered to them by Trinity Ambulance. Selectman Gorski asked if the town is ready to go on this new system for July 1st and McDonald stated they are ready. When asked if new dispatch hires will receive training as they are hired and he responded they will; that there are new guidelines for hiring.

Following review of the agreements, Gorski moved, Greaney seconded, and it was

VOTED: To approve Chairman Darke signing the agreement between the Town and Trinity Ambulance and Business Associate Agreement, copies of which are attached hereto. 3-0

6:30 p.m. – Resident Joseph D’Amore regarding Cable T.V. Public Access channel

The Cable T. V. Committee had been asked to attend the meeting and Greg Labrecque and Tracy Gilford were present. Darke told the cable committee members that his issue is the need to train other people and asked if they could train more volunteers. Labrecque responded that they would love to have more volunteers but they haven't been able to have any come forward; that the three town's all gave \$5,000 each to Pentucket to be used for training the students and having them help out the towns; that they purchased cameras and left them at the library with the intention that our residents use them to film events and provide the cable committee with copies to be shown on the public access channel, but none were ever turned in. Labrecque told the Board the committee then decided to hire Chris and Charlie to film town events and post recordings on the internet and the public access channels. Labrecque told the Board the committee is open to trying anything but can't afford full-time people. Chairman Darke stated that he thinks every meeting needs to be shown especially where the town does not have any newspaper coverage.

Joe D’Amore asked to be told when the committee next meets so he can attend; that he is interested in the dates of training the committee may set up. He talked about Pentucket students assisting him with his current program Groveland Chronicles; that filming will be of trails from the town forest to WNewbury, and the bridge construction currently going on. Joe told the Selectmen that the video instructor at Pentucket, Stephen Bartholomew has been very helpful to him and told Labrecque that the committee should invite Stephen to a meeting. D’Amore also said he would like to have a community calendar or schedule showing the dates and times programs will run on the public access channel, and; that he is willing to help get people involved. Chairman Darke told Labrecque and Gilford that the ball is in their committee's court and asked that the committee reach out for volunteers.

7:00 p.m. – Stephen Merrill-Youth Soccer

Steve Merrill met with the Board and asked permission to organize a 5k road race for Groveland Day; that he has discussed the proposed event with Deputy Chief who suggested the event should start and finish in the same location. Merrill gave the suggested route and Finance Director Labrecque suggested the route be reversed so that the race ends coming down the smaller streets which would alleviate congestion of the runners/walkers. Merrill agreed with the suggestion. He reported he will have water stations, police details with marked cruisers and would work with the Highway department for closing of roads during the event. Merrill reported he is hoping to have a corporate sponsor and that the race would be in the sponsor's name and in memory of Zach Zalewski who was killed last year in an automobile accident; that a % of the proceeds from the race would be donated to the Zalewski family's scholarship fund at Pentucket. Selectman Gorski asked Merrill to check with Cedardale to make sure they won't be needing the roads open because of a corporate event that same day. Merrill agreed and suggested the road race should take only two hours if done correctly.

Moved Greaney, seconded Darke, and it was

VOTED: To approve the request of Stephen Merrill to organize a 5k road race for Groveland Day, September 8, 2012 between the hours of 8:00 a.m. and 11:00 a.m. with assistance by the Police Department and Highway Department. 3-0

Merrill then asked the Board for permission for Groveland Youth Soccer to reconfigure fields at the Shanahan field site. Merrill provided the Board with a plan of the area and his design for field re-configuration for a large field and a U10 field. Merrill reported that the design is out of the 200' buffer zone but there are trees on River's Edge that would need to be cut down. Greaney questioned how many more children and cars this change would bring to the area that is already having problems with parking. Merrill responded that they are hoping to get a grant and make a parking lot. Selectman Gorski told Merrill that residents are concerned with more children, more parents, more cars to park. Merrill agreed that they need to do something with the parking and suggested it would cost \$60,000 to \$70,000 for doing a proper parking area. Merrill said his plan would help for resting the fields. Chairman Darke suggested the Selectmen conduct a site visit and asked Merrill to invite interested neighbors to participate in the walk. Those present agreed to meet at the site on Saturday, June 9th at 8:00 a.m. If needed, Merrill will meet again with the Board for further discussion on his requested changes to the site. The Selectmen will return to town hall following the site visit to hold a work shop meeting and asked their Assistant to post the site walk and work shop.

7:30 p.m.-Dan Stewart-Recreation

Dan Stewart of Recreation met with the Board and asked for permission to allow a beer tent at Groveland Day, September 8, 2012 from 4:00 p.m. to 9:00 pm.; that the tent would be set up in the parking lot behind Central Fire Station; that the area would be roped off and that a kid's venue would be separate with root beer being served, beer and root beer provided by Mercury Brewing and Distribution. Stewart told the Board that the amount of beer to be served is determined by the group planning the event; the brewing company provides its insurance coverage; and that the recreation committee thought this would be a good addition to Groveland Day for the adults. He reported that he spoke with the president of the brewing company who informed him that all their servers are "safe servers". He also stated the location was chosen due to the Fire Association's plan to provide a barbeque in that location.

Chief Kirmelewicz stated that he was not in favor of having the beer tent in the public safety building parking lot. It was suggested the tent should be kept down at the Pines Rec Area, possibly within the softball field to contain those drinking; that the Recreation would need to pay for police detail. It was also suggested that the fire department should consider having the barbeque at the Pines area but Merrill stated that water would be needed for the cooking and the men felt it needed to take place near the station.

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Moved Greaney, seconded Gorski, and it was

VOTED: To approve the request of the Recreation Committee to have a beer tent at the Pine's Rec Area for Groveland Day between the hours of 4:00 p.m. and 9:00 p.m. PROVIDED Recreation works out all logistics with the Chief of Police. 3-0

Stewart also addressed the fees the Recreation Committee was assessed for using lights at the Pines Softball field. He stated he does not know the exact schedule yet but does not feel they will be using the lights for many of their games; that the schedule should be finalized by June 15th and he will provide the Board's Assistant with a copy. The Board had originally approved assessing \$25 for all games that are played up to 8:00 p.m. until 10:00 p.m. Greaney reported that he has seen the lights on at 6:30 p.m. Darke suggested that the recreation could pay as they use them and the board discussed how the use of lights could be monitored. Labrecque was asked to have locks/keys changed following discussion that certain members of recreation stated they had their own key last year.

Pentucket Elementary Schools Lease Committee

Finance Director Labrecque asked whether the town ever named a representative to serve on Pentucket's committee for leases of the towns' elementary school buildings to the district. The Selectmen could not recall doing so. Moved Darke, seconded Gorski, and it was

VOTED: To appoint Greg Labrecque as the town's liaison on Pentucket's sub-committee for leasing of the towns' elementary school buildings. 3-0

Minutes

Moved Greaney, seconded Darke, and it was

VOTED: To accept the Open Session Minutes of May 23, 2012, as presented. 2-0

Whittier Regional Vocational High School

Finance Director Labrecque told the Board that he would like to speak with Whittier district towns about having that Regional Agreement reviewed and possibly updated, and asked if the Board would approve him doing so. The Board approved Labrecque doing so.

Pentucket's Bullying Policy

The Board briefly discussed concerns they have been hearing about bullying problems in our school district. Chairman Darke asked the Board's Assistant to request that the Selectmen be added to a School Committee agenda to have discussion on the policy and also to ask about the time frame of when children may not be under supervision at the end of each school day.

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Warrants

Moved Greaney, seconded Darke, and it was

VOTED: To approve Payroll Warrant #12-48. 2-0

Moved Gorski, seconded Greaney, and it was

VOTED: To approve Deduction Warrant #12-46A and Bill Warrant #12-47.
3-0

Chairman Darke asked to enter Executive Session. Selectman Gorski recused herself from that portion of the meeting due to it being a police issue.

Executive Session

Moved Greaney, seconded Darke, and it was

VOTED: To enter into Executive Session in accordance with the provisions of MGL Ch. 21(a) (1) for the purpose of reviewing and discussion on Executive Session Minutes of meeting held on May 23, 2012.

Executive Session was entered at 8:50 P.M. and closed at 9:00 P.M. The Minutes of the Executive Session are kept on file in a separate binder in the Selectmen's Assistant's Office. Selectman Darke announced the Board will return to Open Session for the sole purpose of adjournment.

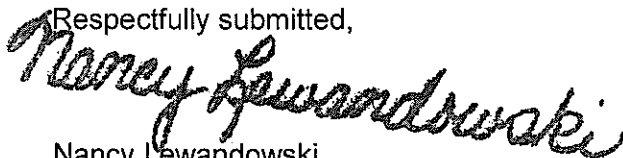
Adjournment

The Selectmen returned to their Open Session at 9:01 P.M. There being no further business to come before the Board, moved Greaney, seconded Darke, and it was

VOTED: To adjourn. 2-0

Adjourned at 9:03 p.m.

Respectfully submitted,



Nancy Lewandowski
Administrative Assistant